

RENTAL APPLICATION

Disclaimer / Authority

I, the said applicant, do solemnly and sincerely declare that the information contained in this application is true and correct and that all of the information was given of my own free will. I further consent to the lessor/agent contacting and/or conducting any enquiries and/or searches with regard to the information and references supplied in this application.

I, the said applicant, do solemnly and sincerely declare that I am over 18 years of age and have read and understood the contents of this agreement and have the competence and capacity to enter into this agreement.

I further more confirm and declare that:

1. I have inspected the property at _____
2. I have been informed, agree and understand that the rental price for this property is said to be \$_____ per week and is within my means of support.
3. I have been informed, agree and understand that the lessor/agent will carry out an inspection on the property on a 3 month basis and I further warrant that I will cooperate fully and allow this inspection to be carried on a 3 month basis.
4. I have been informed, agree and understand that the rental bond for this property will be \$_____ and I further authorise the letting agent to all details regarding the lodgement of the said rental bond with the appropriate authority.
5. I have been informed, agree and understand that the acceptance of my application is subject to a satisfactory report being obtained from information supplied on the fully completed Tenancy Application submitted by me. I further consent to the agent carrying out any enquiries necessary to process my application of tenancy.
6. I have been informed, agree and understand should there be a requirement to commence proceedings for the recovery of rent, repairs and/or damages to the aforesaid property during the term or at the expiration of the tenancy agreement, all costs associated with these proceedings shall be able to be recovered from me.
7. I further consent to the agent disclosing all personal information that they may hold for the purpose of
 - a) Listing my name with a data base as a result of a tribunal order or multiple breach notices,
 - b) Enforcing a tribunal order
 - c) Commencing recovery action in relation to any debt owed as a result of outstanding rent, repairs and / or damage that occurred or occurs during my period of tenancy.
8. I have been informed agree, understand and consent to the agent supplying all necessary information, as may be required, to any tenancy data base/s that they use, subject to the tenancy data base/s complying with the provisions of the Privacy Act.

Applicants Name: _____

Applicants Signature _____ **Dated:** _____

Residential Tenancy Application Form

Please fully complete and sign every page of this application. For your application to be processed it must be fully completed.

Please complete a separate form for each adult wanting to be party to the lease agreement.

1. Property Applying For

Address _____

Suburb _____ Post Code _____

Lease Term _____ Years _____ Months _____

Date Property is to be occupied _____ / _____ / _____

Rent Payable for Property _____

Name(s) of other Applicants to Occupy Property _____

Property Manager Name: _____ ID No: _____

2. If self-employed, please complete the following

Company Name _____

Company Address _____

Suburb _____ Post Code _____

Business Type _____

Position Held _____

A.B.N. _____

Accountant Name _____

Accountant Phone _____

Solicitor Name _____

Solicitor Phone _____

3. Personal Details

Title _____ First Name _____ Initial _____

Last Name _____

Date of Birth _____ / _____ / _____

Current Address _____

Suburb _____ Post Code _____

Drivers Licence Number _____ State of Issue _____

Car Registration Number _____

Alternate ID (eg passport) _____ No. _____

Pension Type _____ No. _____

Home Phone Number _____

Mobile Phone Number _____

Email _____

Occupation _____

Employers Name _____

Employer Phone Number _____

Please provide a contact number you are available on all day

Contact number: _____

Signed: _____ Date _____ / _____ / _____

4. Utility Connection Service



Phone: **1300 554 323**
 Fax: **1300 889 598**
 Email: **info@connectnow.com.au**
 Internet: **www.connectnow.com.au**

A Free Service Connecting Your Utilities Has Never Been Easier!

ConnectNow is a simple and convenient time saving service assisting with your Telephone, Electricity and Gas connections. ConnectNow also provide a range of additional services to compliment your household utilities, such as Internet & Pay TV.

While the ConnectNow service is **FREE**, standard service provider connection fees and charges still apply. You pay **NO** extra charges as a result of using the ConnectNow service.

If you would like ConnectNow to contact you to discuss any of the above services please tick the box and a Connect Now representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you within this period please contact ConnectNow on 1300 554 323 to ensure connection can be completed by your requested date.

I consent to ConnectNow Pty.Ltd. A.C.N. 79 097 398 662 arranging for the connection and disconnection of the nominated utility services and to providing information contained in this application to the utility providers for this purpose.

I agree that neither ConnectNow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated utilities. The service will be activated according to the applicable regulations, service provider time frames and terms and conditions once the client has agreed to use the chosen service provider. I authorise the obtaining of a National Metering Identifier (N.M.I.) on my residential address to obtain supply details. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from utility providers. I acknowledge that ConnectNow may be paid a fee by the utility provider and may be paying a fee to the Agent for providing the service. Note: Connection of your utilities will only be initiated once a representative has discussed your connection with you and obtained your consent to the terms and conditions of supply of the relevant utility service provider(s). **PRIVACY POLICY:** The privacy of our customers is of vital importance to ConnectNow. You have the right to access our records of your information under the Privacy Act. We will not release your personal information to any third party other than for the purposes of connecting the nominated utility service, unless required to do so under law or government order

Please contact me regarding CONNECTION of my utilities

Signed: _____ Date _____ / _____ / _____

5. Current Situation

Are you the Owner Renter

How long have you lived at your current address? Years
Months

Name of Landlord/Agent (If applicable)

Phone Number

Rent Paid per month

Reason for leaving

Was bond repaid in full? Yes No, If No, please specify

6. Previous Rental History

Were you the Owner Renter

Previous Address

Suburb Post Code

How long have you lived at your previous address? Years
Months

Name of Landlord/Managing Agent/Selling Agent

Phone Number

Rent Paid per month

Reason for leaving

Was bond repaid in full? Yes No, If No, please specify

7. Other Information

Number of persons occupying property Adults Children

Please specify the ages of any children.

Do you have pets? Yes No, If Yes, please specify

8. Next Kin

Emergency Contact Relationship

Address Ph:

Mobile Other

9. Current Employment Details

Employment Address

Suburb Post Code

Contact Name

Length at current employment Years Months

Net Income \$ Per Week \$ Per Month

10. Previous Employment Details

Occupation

Employers Name

Employment Address

Suburb Post Code

Employer Phone Number

Contact Name

Length at previous employment Years Months

Net Income \$ Per Week \$ Per Month

11. Personal Referees

1. Reference name

Occupation

Relationship Phone

2. Reference name

Occupation

Relationship Phone

12. If Student, please complete the following

Place of Study

Course being undertaken

Course Length

Enrolment Number

Parents Name Ph:

Campus Contact Ph:

Course Co-ordinator Ph:

Income:

Parents Address Overseas:

13. How did you find out about this property? (Please Circle)

RENT LIST NEWSPAPER WEB SITE OFFICE FOR LEASE BOARD OTHER: _____

14. Declaration

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information, this may include a tenancy database.

Signed: _____ **Date** / /

I/We DO NOT INTEND TO HAVE A PET IN OR ON THE PREMISES WITHOUT PERMISSION IN WRITING FROM THE LANDLORD OR HIS AGENT.

Declared this Date: / /

Applicant 1.....

Applicant 2.....

1. The Applicant undertakes to pay a reservation fee of \$.....
2. If the owner of the Premises accepts this application the reservation fee will be credited against rent.
3. If this application is not accepted the reservation fee will be refunded.
4. If the Applicant decides not to take the Premises after the Owner accepts this application the Agent may retain out of the holding fee the amount equal to the rent specified in this application (reduced to a daily rate) for each day the Premises are being hold for the Applicant and will refund the balance. Any reservation fee is accepted subject to landlord's approval of the application. If an application is given any reservation fee will be used towards the first week's rent.

Agent's Acknowledgement & Agreement.

No other reservation fee has been received for the premises. If the Landlord does not decide to enter into the residential Tenancy agreement, the whole of the deposit will be refunded. I, the Applicant, do solemnly and sincerely declare that the above information is true and correct and that I have supplied this information of my own free will. I have inspected the above mentioned premises and wish to take a tenancy of such premises for a period of _____ months from ___/___/___ at a rental of \$_____ per week and that the rent to be paid is within my means. I also undertake to pay a Rental Bond of \$_____ upon signing by me of the tenancy agreement.

Applicant _____

Privacy Statement

The personal information you provide in this application or collected from other sources is necessary for the Agent to verify the Applicants identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including Landlords and their advisors, referees, other agents and third party operators of tenancy reference databases.

This privacy statement explains how the Agent and Owner use and disclose personal information which they hold about you and the privacy rights you have in relation to that information.

A reference in this privacy statement to:

How the Owner and Agent may use your personal information: The Owner and Agent may each use your personal information in connection with:

- (a) their business, including in connection with:
 - (i) the purchase, development, sale and leasing of land, including the building;
 - (ii) the proposed sale of an interest in the Owner or Agent's business;
 - (iii) raising finance in connection with the matters specified in paragraph (i);
 - (iv) the management of the building and the Owner's portfolio of land;
 - (v) internal reporting;
 - (vi) Reporting to related entities, financiers and advisors; and
 - (vii) direct marketing (such as newsletters); and
- (b) the management and administration of the lease.
- (c) processing of application details through a tenancy database.

To whom Owner and Agent may disclose your personal information

The Owner and Agent may disclose your personal information, if they consider it is necessary to do so:

- (a) if required by law; or
- (b) to any one or more of the following
 - (i) their related entities;
 - (ii) persons in connection with a proposed sale of an interest in the Owner or agent's business (including purchasers of the building);
 - (iii) any agents engaged by the Owner and notified to you;
 - (iv) contractors and service providers involved in the management and maintenance of the building or any works in connection with the building;
 - (v) professional advisors in connection with the lease, the premises or the building;
 - (vi) the Owner's financiers;
 - (vii) the Owner's corporation and, if relevant, the building management committee for the building, any of whom may be located outside Australia.
- (c) Tenancy Databases

Your rights: You need not give the Agent any of the personal information it requests. However, without this information, the Owner and Agent may not be able to provide you with the service you require. You may request access at any time to personal information which the Owner or Agent hold about you and ask them to correct it if you believe it is incorrect or out of date.

PRIVACY ACT ACKNOWLEDGMENT

I authorize you to give information to and obtain information from all credit providers and references named in this application.

I confirm that I have read and understand the Privacy Policy that the lessor/agent has made available to me.

I/we have been advised that a Consumer Affairs Booklet can be obtained from Office of Fair Trading or Rental Bond Office.

Applicant 1 Signature.....Date: / /

Applicant 2 Signature Date: / /

In the presence ofDate: / /

Applicant Identification

It is a requirement that we are able to suitably identify you and listed below are some of the documents etc which would assist in this. NOTE: If you are not able to supply "100 check points", please speak to the property manager.

SCORE – Circle Points you are providing

Your last 4 Rent Receipts	50
Last 6 months tenants history	50
Drivers Licence	20
Photo ID	20
Passport	20
Minimum Two references from	20
Previous Agent(s) Reference	20
Car Rego, Phone, Gas, Power Bills	10
Copy of Birth Certificate	10
NUMBER OF POINTS	

“Bringing People and Property Together”